



## UNITED NATIONS ENVIRONMENT PROGRAMME

Programme des Nations Unies pour l'environnement    Programa de las Naciones Unidas para el Medio Ambiente  
Программа Организации Объединенных Наций по окружающей среде    برنامج الأمم المتحدة للبيئة

联合国环境规划署



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### **First meeting of the EMG Peer-Review Body (PRB)**

Hosted by WMO  
28-29 January 2014  
Geneva, Switzerland

EMG/Peer-Reviews/01

Distribution: Peer-Review  
Body Meeting Participants  
27 January 2014

## **Provisional agenda and proposed organization of work**

### **A. Provisional agenda**

1. Opening remarks by Mr. Angiolo Rolli, Director, Resource Management Department of the World Meteorological Organisation (WMO) followed by remarks by Mr. Stefano Bologna, Director, Operational Support Services Branch (UNIDO) and Mr. Elliott Harris, Director of the New York Office and EMG (UNEP)
2. Adoption of the agenda
3. Introduction to the Peer-Review Process and the overall findings so far
4. Consideration of the Peer-Review Report on Environmental Management of WMO
5. Consideration of the Peer-Review Report on Environmental Management of UNIDO
6. Preparation for the second meeting of the PRB, modalities for finalization of the Peer-Review Reports and recommendations for next phase of the Peer-Reviews for consideration of the 20<sup>th</sup> meeting of the EMG Senior Officials
7. Any other business
8. Closure of the meeting

## B. Proposed organization of work on Tuesday 28 January 2014

<b><i>Opening Session</i></b>	<i>(Chaired by WMO)</i>
9:00–9:35 a.m.	Provisional agenda item 1:  Opening remarks by Mr. Angiolo Rolli, Director, Resource Management Department of the World Meteorological Organisation (WMO) followed by remarks by Mr. Stefano Bologna, Director, Operational Support Services Branch (UNIDO) and Mr. Elliott Harris, Director of the New York Office and EMG (UNEP). (30 minutes)  Provisional agenda item 2: Adoption of the agenda ( 5 minutes)
<b><i>Session I</i></b>	<i>(Mr.Elliott Harris, Director of the EMG and Ms.Brenda Behan, Chief, Infrastructure and Facilities Management, WFP will co-chair sessions I –VI )</i>
9:35–10:15 a.m.	Provisional Agenda item 3: Presentation on Introduction to corporate environmental management by Mr.Brahmanand Mohanty, EMG Consultant, followed by presentation on Environment Management Systems by Mr.Muralee Thummarukudy, UNEP. Presentation on the Peer-Review Process and initial findings by the EMG Secretariat.
10: 15–10:30 a.m.	Coffee break
10:30–11:00 a.m.	Provisional Agenda item 3 continued:  Discussions facilitated by co-chairs
<b><i>Session II</i></b>	
11:00–12: 15 p.m.	Provisional agenda item 4: Consideration of the Peer-Review Report on Corporate Environmental Management of WMO  A short presentation on WMO facilities by WMO followed by a site visit of WMO building
12:15– 1:15 p.m.	<b><i>lunch</i></b>
<b><i>Session III</i></b>	
1:15–2:30 p.m.	Provisional agenda item 4 continued: Consideration of the Peer-Review Report on Environmental Management of WMO including:  (a) Introduction to the Peer-Review of WMO by Ms.Anne-Claire Blet, UPU  (b) WMO building/facilities and GHG emissions by Mr.Jacob Kurian of the EMG Secretariat followed by questions and answers
2:30–2:45 p.m.	Coffee Break

- 2:45–5:30 p.m. Provisional agenda item 4 continued: Consideration of the Peer-Review Report on Environmental Management of WMO including:
- (c) Waste Management in WMO by Ms.Olga Villarubia, Canton of Geneva; followed by questions and answers
  - (d) ICT and Green meetings in WMO by Ms.Anne-Claire Blet, Universal Postal Union, followed by questions and answers
  - (e) Air Travel and GHG emissions in WMO by Mr.Shoa Ehsani, UNEP, followed by questions and answers
  - (f) Cross-cutting issues and recommendations by Ms.Olga Villarubia, Canton of Geneva and Mr.Shoa Ehsani, UNEP
  - (g) Concluding discussion on the WMO Peer-Review Report
- 5:30 p.m. Closure of the first day of the meeting
- Proposal: Informal dinner in a nearby restaurant, participants to confirm by noon on Monday 27 January to [martine.itiiano@unep.org](mailto:martine.itiiano@unep.org)*

### **C. Proposed organization of work on Wednesday 29 January 2014**

#### ***Session IV***

- 9:00–10:15 a.m. Provisional agenda item 5: Consideration of the Peer-Review Report on Environmental Management of UNIDO and the Vienna International Centre (VIC) including:
- (a) Introduction to the Peer Review of VIC by Mr.Elhousseine Gouaini of WMO
  - (b) UNIDO/VIC building/facilities and GHG emissions by Mr.Jacob Kurian, EMG Secretariat
- 10:15–10:30 a.m. Coffee Break
- 10:30–12:15 a.m.
- (c) Questions and answers on UNIDO/VIC building/facilities and GHG emissions
  - (d) Presentation “Smart occupants are key to smart buildings” by Mr.Brahmanand Mohanty, EMG Consultant
  - (e) Staff awareness, involvement and training on environmental management in VIC based organisations by Mr.Elhousseine Gouaini of WMO, followed by questions and answers
- 12:15–1:15 p.m. ***lunch***

#### ***Session V***

- 1:15–2:45 p.m. Provisional agenda item 5 continued:
- (f) Waste management in VIC by Ms.Liisa-Maija Harju of OECD, followed by questions and answers

(g) Water management in VIC by Mr.Jacob Kurian

2:45–3:00 p.m.

Coffee Break

3:00 –4:15 p.m

Provisional agenda item 5 continued:

- (h) questions and answers on water management in VIC
- (i) Cross-cutting issues and recommendations by Ms.Liisa-Maija Harju of OECD and Mr.Jacob Kurian, EMG Secretariat
- (j) Concluding discussion on the UNIDO/VIC Peer-Review Report, facilitated by co-chairs , followed by questions and answers

*Session VI*

4:15–5:15 p.m.

Provisional agenda item 6: The second meeting of the PRB, timeline and next steps including comments and feedback of the PRB, finalization of the Peer-Review Reports, and recommendations for improving the peer-review for consideration of the 20<sup>th</sup> meeting of the EMG Senior Officials

Provisional agenda item 7: Any other business

5:15–5.30 p.m.

Closing remarks by WMO

5:30

Closure of the meeting