



Workshop on a Climate Neutral UN
8-10 September, German House, New York

Agenda

8th Sept: Overview and Greenhouse gas inventory preparation		
09:00	Welcome and introductions	Ivar Baste (Chair) Adnan Amin (CEB)
09:15	Welcoming by H.E. Mr. Martin Ney Ambassador Extraordinary and Plenipotentiary Deputy Permanent Representative Permanent Mission of Germany to the United Nations	H.E. Mr. Martin Ney
09:25	Overview of the workshop	Aniket Ghai / Niclas Svenningsen
09:30	Introduction to the UN Climate Neutral Strategy - Background and scope - Q&A	Aniket Ghai
10:15	Coffee	
10.30	Overview of the WRI/WBCSD GHG Protocol: - Introduction to methodology - Source categories - UNEP tools - Review of minimum boundary coverage - Methodological issues: “Projects”, which RFI to use	Taryn Fransen, WRI / Aniket Ghai, EMG / Blandine Ferrier, ICAO
11.15	Basic steps and requirements in preparing a GHG inventory: - Process: task force, senior level champion; composition of task force: buildings manager, admin, travel unit, shared office space, etc. - Resource requirements: staff time, consultancies - Data collection system - Data owners, data collection software, other tools	Christian Lambrechts

8th Sept: Overview and Greenhouse gas inventory preparation		
	<ul style="list-style-type: none"> - EMG, UNEP and other tools for calculating GHG emissions – waste, meetings, publications - Discussion 	
12:30	Lunch break	
14:00	Experience of UN agencies in preparing their GHG inventory: <ul style="list-style-type: none"> - Presentations by Judith Moore, World Bank, and Florin Vladu, UNFCCC - Other UN agencies' presentations - Discussion 	Facilitator: Ivar Baste
15:30	Coffee	
15:45	Best practice to ensure high quality of data	Manuel Oliva, US EPA
16:30	Reporting, public disclosure and external communication: elements of best practice, reporting on what is not included, etc.	Taryn Fransen, WRI
17:15	Case study: Inter-American Development Bank	Natasha Ward, IDB
18:15	End	

9th Sept: Reducing GHG emissions and enhancing sustainability		
09:00	Overview of the SUN programme: <ul style="list-style-type: none"> - Introduction to the mandate of SUN - UN's GHG emission profile: identifying areas where most reduction potential can be realized - Cause and effect: making difference between GHG emissions sources and GHG emission causes - The SUN approach: how we work and what we offer (methodology, tools, guidelines, expert database etc) 	Niclas Svenningsen
10.00	Travel and official missions: <ul style="list-style-type: none"> - The UN business-as-usual model - How different modes of transport have different GHG impact - How to travel in a more sustainable way - How to travel less 	Niclas Svenningsen
10:30	Coffee	

9th Sept: Reducing GHG emissions and enhancing sustainability		
11:00	Building and facility management: <ul style="list-style-type: none"> - Current status of UN building and facility management - Examples of forthcoming SUN tools and guidelines 	Inhee Chung
12:00	Sustainable procurement (SP): <ul style="list-style-type: none"> - Current status of procurement at UN - What is SP? - Overview of existing mechanisms for mainstreaming SP at the UN 	Inhee Chung
12:30	Lunch break	
14:00	Organizational culture and management systems: <ul style="list-style-type: none"> - Why is culture important for GHG emissions, what are the ways the culture can be influenced? What tools and activities is SUN planning? - Case studies on formal and informal initiatives (e.g. UNEP's step-by-step, UNDP's Green Office Initiative (within UN), and Bank of America, Regus or Repsol (outside UN)) - How to tackle the organizational culture? Steps and requirements. 	Niclas Svenningsen
15:30	Coffee	
16:00	How to get started with emission reductions: <ul style="list-style-type: none"> - Minimum commitment: What SUN is asking for to assist - The initial questionnaire: How to fill this in - And then what? 	Niclas Svenningsen and Inhee Chung
17:30	Q&A and wrap up	
18:00	End	

10th Sept: Knowledge management, offsets and next steps		
09:00	Future knowledge management platform for a Climate Neutral UN: Exchanging information through the inter-agency website	Aniket Ghai / Niclas Svenningsen / Inhee Chung
09:45	Introduction to offsets	Florin Vladu
10:45	Coffee	
11:00	Upcoming issues for the next IMG on a Climate Neutral UN: - Pending methodological issues related to GHG inventories - Budgetary modalities and consultations with governing bodies - Discussion	Aniket Ghai
12:00	Next steps (including meeting dates of the IMG and EMG)	Ivar Baste
12:30	End	