UNITED NATIONS
ENVIRONMENT MANAGEMENT GROUP EMG

23rd Senior Officials' Meeting of the Environment Management Group Technical Segment, 18 September 2017 (9 a.m.-17:00 p.m. NY time) **UN HQ Conference Building, Conference Room 9 (CR9) 1st basement** Senior Segment, 20 September 2017, (9.00 a.m-12.30 p.m.) **UN HQ GA Building, Conference Room F (CR-F) 1st basement**.	**EMG**/ EMG/SOM.23/6 04 September 2017 Distribution: EMG Members

DRAFT Work plan 2018

Note by the Chair

Introduction

1. This note presents the work plan for the Environment Management Group (EMG) for 2018. The draft plan builds on the work plan adopted by the 22nd Senior Officials' Meeting (SOM) of the EMG in 2016, and will be updated to reflect the suggested actions proposed to the 23rd SOM.
2. The work plan captures activities planned over one year and has four main expected accomplishments which pertain to programmatic, operational and management issues, as well as overall cooperation.
3. The work plan remains un-costed as there is no common budget for EMG activities. It is recommended that the work plan be implemented subject to the availability of resources and through in-kind contributions, mainly in terms of allocation of time to EMG work. Any monetary contributions will be budgeted, programmed and reported on by each member within their own administrative processes.

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Environment Management Group work plan for 2018

Expected accomplishment	Activities[1]	Schedule
A. Programmatic issues		
Enhanced coherence in programming	**1. The Issue Management Group on Tackling E-waste:**	
	a) List available options for facilitating knowledge sharing among UN entities, for the consideration of the IMG with the purpose to access information regarding UN projects and programmes relating specifically to e-waste, which might also include detailed information regarding the current state of e-waste-related issues across countries;	Sept 17 – Jan 18
	b) The 5th Meeting of the IMG to finalise a work plan, deadlines and possible roles in following-up on the recommendations, as put forward below;	Oct 17
	c) Undertake a gap analysis to investigate the programmatic strengths and weaknesses of IMG Member agencies and related entities in addressing the full life-cycle of electrical and electronic equipment; likely to be initiated through the distribution of an online survey. Support for this analysis to be provided by a lead agency(ies);	Oct 17 – Mar 18
	d) Prepare a draft gap analysis that identifies gaps and links among agencies, and outlines a concrete set of recommendations for programmatic cooperation and collaboration;	Oct 17 – Mar 18
	e) The 6th Meeting of the IMG to review progress on undertaking the gap analysis and preparing its draft; and to consider options for facilitating knowledge sharing;	Dec 17

[1]Activities will be undertaken with the support of members in the form of personal time, travel, in-kind and financial support, with support provided by the UNEP hosted EMG secretariat and the support provided by the UNEP Sustainable UN Facility (SUN).

Expected accomplishment	Activities[1]	Schedule
	f) Consultations with IMG members and finalization of the draft analysis;	Mar 18 – May 18
	g) The 7th Meeting of the IMG to open discussions on a possible joint work plan, based on the gap analysis results and preferences of Members to take the lead on this beyond the IMG;	May 18
	h) Based on the recommendations of the gap analysis, develop a joint work plan including a set of concrete goals towards tackling e-waste more collaboratively, with the adoption of this work by a lead agency(ies);	May 18 – onwards
	i) Based on the possible options for facilitating knowledge sharing and through consideration of IMG Members, select an option and agree on what information is to be made available and how;	Jan 18 – July 18
	j) Prepare a progress report to the 24th meeting of the EMG Senior Officials.	July 18 – Aug 18
	2. New issues to be agreed by Senior Officials:	
	a) New issues to be proposed at the 23rd Senior Officials' Meeting, for Officials' deliberation.	Sept 18
B. Operational		

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Expected accomplishment	Activities[1]	Schedule
issues		
Enhanced coherence in advancing Environmental and Social Sustainability of the UN system.	**1. Consultations on Environmental and Social Sustainability:**	
	a) Arrange thematic conference calls to discuss standards that will also be reflected in the comparative analysis;	Sept 17 –Nov 17
	b) Complete the comparative analysis of agencies' programme and project-level safeguards, policies and procedures, and accountability mechanisms;	Dec 17
	c) Prepare a final report outlining a recommended set of common minimum requirements for social and environmental safeguards building on the ESS Framework and the Interim Guide;	Draft by Dec 17
	d) Consultations on the draft final report;	Jan – March 18
	e) Meeting of the ESS work stream 2 to finalise the report;	April 18
	f) Present the report to the EMG Midterm Meeting;	May 18
	g) Plan and initiate a voluntary phase of application of the common approach;	May-Aug 18
	h) Finalise, publish and circulate the brochure explaining the ESS Framework and its links to the 2030 Agenda;	Sept-Dec 17
	i) Draft and publish an editorial /call for action at the high level that stresses the need for the UN to walk the talk and to deliver as one;	Nov 17
	j) Conclude the work to define the policy entry point of the ESS Framework;	Sept-Oct 17

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Expected accomplishment	Activities[1]	Schedule
	k) Develop a webpage on the EMG website, building on the Interim Guide, where guidance material and agency examples on the implementation of the ESS Framework and other related information will be shared;	Sept-Dec 17
	l) Undertake a mapping of how UN entities are reporting on their corporate sustainability and activities and prepare an analysis of communality, opportunities for knowledge sharing, collective learning and coherence in corporate sustainability reporting in UN entities;	Jan-May 18
	m) Report on progress to the next Senior Officials' meeting.	Sept 18
Enhanced sustainability of management practices in the United Nations system.	**2. IMG on Environmental Sustainability Management**	
	a) Finalization of the '10 years after' climate neutral strategy report;	Sept 17
	b) Delivery of training session on Sustainable Procurement with UN Environment, UNOPS and ITCILO;	Sept 17
	c) Finalize the 2016 environmental inventory covering GHG and waste practices for over 60 UN entities;	Sept – Oct 2017
	d) Finalise the purchase of the environmental software and start its development;	Oct – Nov 17
	e) Publish the 2017th edition of the Greening the Blue report portraying the 2016 GHG and waste management practices in the UN system, climate neutral entities for 2016 GHG emissions, and number of entities that have or are in the process of having an EMS in place;	Nov 17

Expected accomplishment	Activities[1]	Schedule
	f) 25th meeting of the IMG on environmental sustainability management in the UN system (face-to-face);	Nov 17
	g) Establishment of water management reporting methodology for the UN system;	Jan – Apr 18
	h) 26th meeting of the IMG on environmental sustainability management in the UN system (online);	Feb – Mar 18
	i) Launch of the 2017 UN environmental inventory and delivery of training sessions;	Mar – Apr 18
	j) 27th meeting of the IMG on environmental sustainability management in the UN system (online).	Jun 18
	3. Peer-Reviews of environmental profiles of the EMG members:	
	a) Arrange a site visit to the UNICEF office in Beijing and coordinate the compilation of the Peer Review Report;	Oct 17
	b) Facilitate and coordinate the peer reviewing of 2-3 UNHCR refugee camps including by organizing site visits, managing consultants and coordinating the compilation of the reports;	Dec 17
	c) Facilitate and coordinate the peer reviewing of a UNOPS site in Asia-Pacific, including by organizing a site visit, managing consultants and coordinating the compilation of the report;	Jan-April 18
	d) Arrange meeting(s) of the Peer Review Body to conclude the reviews of the UNICEF, UNHCR and UNOPS sites;	2018

Expected accomplishment	Activities[1]	Schedule
	e) Continue discussions with UNFCCC on peer reviewing of their headquarters in Bonn;	2018
	f) Continue discussions with DFS regarding peer reviewing of peace keeping operations;	2018
	g) Support the development of guidelines and documentation of good practices to support agencies who wish to undertake peer reviews independently, as an output of the peer review process.	2018
	h) Prepare a report on progress to the next meeting of the Senior Officials.	Sept 18
C. Strengthened cooperation among EMG members in setting a common agenda, implementing Joint initiatives and reporting on progress.	**1. Consultative Process for the UN System-wide Framework of Strategies on the environment:**	
	a) Update survey based on lessons learned preparing the first Synthesis Report in close collaboration with members of the Consultative Process;	Sept – Oct 17
	b) Circulate the survey to EMG Members and coordinate the information collection and analysis of data for the second synthesis report;	Nov 17 – Jan 18
	c) Preparation of the Zero Draft of the 2nd Synthesis Report and consult on the draft with the Consultative Process;	Feb – Mar 18
	d) Consultation with EMG for finalisation of the report;	Mar – May 18
	e) Present the Synthesis Report and prepare a report on progress to the next meeting of the Senior Officials.	Sept 18

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Expected accomplishment	Activities[1]	Schedule
	2. EMG Nexus Dialogues - Plan, organise, execute and report from five more Nexus Dialogues:	
	a) Dialogue on the humanitarian and environment nexus	Oct 2017
	b) Dialogue on the health and urban pollution	Dec 2017
	c) Dialogue on UN system support to SDGs implementation at the national level	Mar 2018 (tentative)
	d) Dialogue focused on the biodiversity nexus	July 2018 (tentative)
	e) Dialogue focused on green jobs/sustainable consumption and production	Oct 2018 (tentative)
	f) Dialogue focussed on Environment and Finance	Dec 18 (tentative)
D. General management and reporting	**1. Exchange of information and outreach:** a) Facilitate the exchange of information and outreach on EMG activities including through the One UN Knowledge Exchange Network, renewing and maintaining the EMG website and through the EMG Twitter account; b) Prepare the EMG quarterly Newsletter by soliciting inputs and updated from EMG Members on inter-agency collaboration on the environment; c) Prepare an updated version of the EMG brochure; d) Prepare a video message by the Director of the EMG to b uploaded on the website, explaining what the EMG does and how it adds value to the implementation of the environmental dimensions of the SDGs;	

Expected accomplishment	Activities[1]	Schedule
	e) Conduct online consultations at the Global Dev Hub on the nexus dialogues with the purpose to enrich the discussion through a wider base of input. Inputs will be used to bring new ideas, questions and experiences to the events, and to grow the analysis.	
	2. Senior Officials' Meetings of the EMG a) Prepare and organize a mid-term meeting of the Senior Officials' Technical Segment in May 2018 to review progress of the Work Plan and to facilitate preparation of the SOM24; b) Prepare and organize the SOM24 of the EMG in September 2018.	May 2018 Sept 2018
	3. Reporting on EMG accomplishments and work ahead a) Provision of information by the EMG Chair, on EMG accomplishments and work ahead reviewed by EMG members, for submission to the Committee of Permanent Representatives of UN Environment; b) Provide information on progress and ongoing work to MEAs, HLCP, HLCM , CEB among others as appropriate; c) Report to UNIMDIS and PIMS on the implementation of the EMG project, as required.	