

**EMG meeting of the Issue Management Groups on C-Neutral and Sustainable Procurement**

25-27 June 2007

World Bank Headquarter, Washington DC

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**NOTIFICATION ON LOGISTICS AND VENUE**

**Meeting venue:**

**Monday June 25th**

9am-5:30 pm  
I building  
1850 I Street NW Washington, DC 20433  
Room I2-250  
U shape formation  
Breakout room I2-210  
Reception 5:30pm-8:00pm

**Tuesday June 26th**

9am-5:30pm  
I building  
1850 I Street NW  
Room I2-250  
U shape formation  
Breakout room I8-350

**Wednesday June 27th**

9am-5:30pm  
U building  
1800 G street NW Washington, DC 20433  
Room U3-485  
U shape formation  
Breakout room U3-415 (rooms are next door to each other)

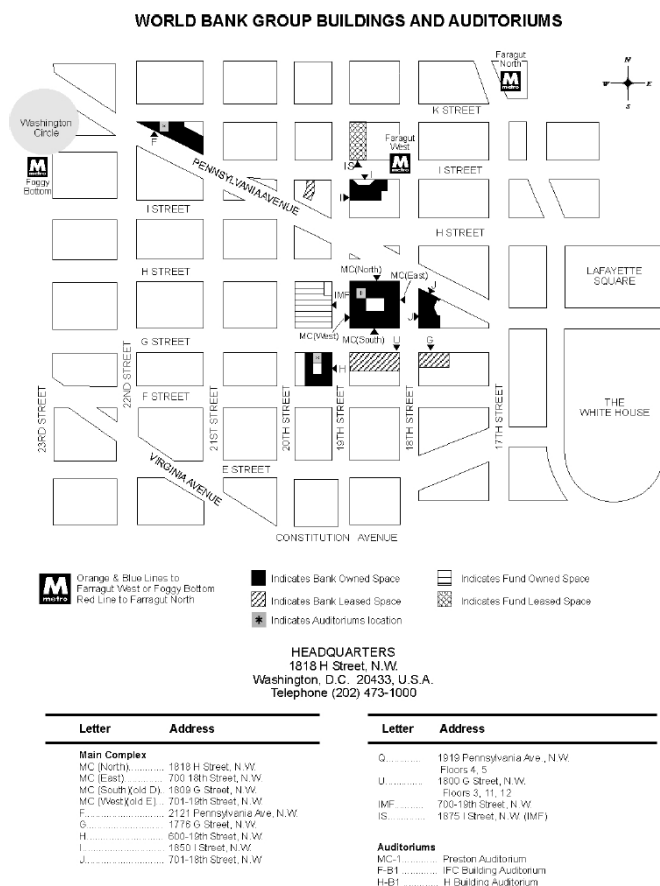
**Recommended Hotels:**

1. One Washington Circle  
\$161 World Bank rate
2. Hotel Topaz  
\$165 bank rate
3. DoubleTree Crystal City
4. Renaissance (10 rooms)  
\$ 219 World Bank rate [\$395 non-bank rate].

## Directions from the nearby hotels and maps:

1. **From Hotel One Washington Circle:**  
 Washington Circle NW Washington, DC 20037  
 Walk East (number streets going down) towards K street  
 Right onto 19th street,  
 1850 I street is on your left hand side  
 (10 minute walk)
2. **From Hotel Topaz**  
 1733 N street NW Washington DC 20036  
 Walk West on N street (number streets going up)  
 Left onto 19th street  
 1850 I street on left hand side  
 (15 minute walk)
3. **From Hotel Renaissance M street:**  
 1143 New Hampshire Ave NW Washington, DC 20037  
 Walk South on New Hampshire Ave  
 Left onto L street  
 Right onto 19 street  
 1850 I street in on left hand side  
 (10 minute walk)

For directions to U building, follow same directions as above, but continue on 19th street, Right onto G Street  
 1800 G Street is on right hand side. See the map below (can be enlarged).



## **Conference Room Services:**

- Laptop
- Flipcharts
- Podium
- Head table (3 people)
- 2 wireless microphones

PowerPoint presentations from participants must be saved on flash drives. For security purposes, external laptops can't be used. Conference Room Laptops have DVD capabilities for showing films or other sort of presentation. Participants may bring their own for note taking etc. Participants must bring with them passports or other ID to receive their visitor passes.

## **Contact Persons:**

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