



# UNITED NATIONS ENVIRONMENT PROGRAMME

Programme des Nations Unies pour l'environnement      Programa de las Naciones Unidas para el Medio Ambiente

Программа Организации Объединенных Наций по окружающей среде      برنامج الأمم المتحدة للبيئة

联合国环境规划署



<b>21st Senior Officials Meeting of the Environment Management Group</b>  Senior Segment, 24 September 2015, (8.30 a.m-11 a.m.) at the UN HQ, Secretariat Building Conference Room A (CR-A) 1st Basement	<b>EMG/SOM.21/1b</b> 18/ September 2015 Distribution: EMG members
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## Information note on logistics of the SENIOR SEGMENT 21<sup>st</sup> meeting of the EMG Senior Officials

### Venue

The 21<sup>st</sup> senior officials' meeting of the Environment Management Group will be held on the 24 September 2015 at **the UN HQ, Secretariat Building Conference Room A (CR-A) 1<sup>st</sup> Basement**. Please see the attached map in Pdf which helps you to find the venue.

### Time

8:30 am. – 11:00 am.

### Confirmation of attendance

EMG members are kindly requested to confirm their participation as soon as possible. This information will allow the Secretariat to arrange the necessary logistics.

### Video-conference and audio-conference connection

Due to lack of equipment in the Conference room , for the moment there is no Audio or Video connection for the meeting. In the event of such possibility , the Secretariat will inform you immediately before the meeting .

### Entrance and Security

To access the building, participants are kindly requested to arrive at the Security Desk at least half an hour prior to the start of the meeting with their UN ground passes and/ or Laissez-passer.

### Documentation

Participants are kindly requested to print and bring their own copies of the draft agenda and background documents.

### Questions

For any questions, please contact Mr. Hossein Fadaei [hossein.fadaei@unep.org](mailto:hossein.fadaei@unep.org) at +41 79 333 06 17 or Ms. Irene Kariuki, [Irene.Kariuki@unep.org](mailto:Irene.Kariuki@unep.org), at +41-22-917-8693 or 041 793.33.06.17