



## UNITED NATIONS ENVIRONMENT PROGRAMME

Programme des Nations Unies pour l'environnement      Programa de las Naciones Unidas para el Medio Ambiente  
Программа Организации Объединенных Наций по окружающей среде      برنامج الأمم المتحدة للبيئة

联合国环境规划署



### 21st Senior Officials' Meeting of the Environment Management Group

EMG SOM21/PrepI /Rev2

Technical Segment II, 21 September 2015 ( 9a.m.-12p.m. NY time) at the UN HQ GA

18 September 2015

Building Conference room 8 (CR8) 1st basement .

Distribution: EMG members

Senior Segment, 24 September 2015, (8.30 a.m-11 a.m.) at the UN HQ, Secretariat

Building Conference Room A (CR-A) 1st Basement

## Information note on logistics: Technical Segment II

### Venue

The second meeting of the technical segment of the 21st senior officials' meeting will be held in New York at the UN HQ's General Assembly Building Conference room 8(CR8) 1st basement **on 21 September 2015 from 9:00 a.m. to 12:00 p.m (New York time)**. Please see the attached map in Pdf which helps you to find the venue.

### Confirmation of attendance

EMG members are kindly requested to confirm their participation as soon as possible to [emg@unep.org](mailto:emg@unep.org). Kindly specify if you will be attending the meeting in person, if you attend via video or audio link or if you wish to join the video hub arranged in Geneva.

### Meeting hub

- Geneva: International Environmental House, Chemin des Anémones 11-13, Conference room A606, 6th floor.

### Video-conference and audio-conference connections

Video participants will be able to connect using the following details:

**IPExternal      193.239.220.140**

**IPInternal      10.18.36.140**

**Conference ID: 154834 (after polycom splash screen)**

For any technical issues during the videoconference, please contact: + **41 22 917 2800 pin code 98765**

Participants by audio link should follow the instructions below:

1. Please dial the conference phone number which is **+41 22 917 0900**.
2. Then listen to the instructions and enter code **17777**

Kindly note:

\*Please make sure that your phone is **muted** at all times when you are not speaking.

\*Please do not pick up a second line on your phone device.

\*To avoid interference, please do not keep your mobile phone next to the phone device you are using for the connection.

Environment Management Group Secretariat (EMG)

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Tel: +41-22-917-8693 ♦ Fax: +41-22-917-8024 ♦ Email: [emg@unep.ch](mailto:emg@unep.ch)

## **Entrance and Security**

To access the building, participants are kindly requested to arrive at the Security Desk at least half an hour prior to the start of the meeting with their UN ground passes and/ or Laissez-passer.

## **Documentation**

Participants are kindly requested to refer to the electronic version of the agenda and background documents.

## **Questions**

For any questions, please contact Ms. Irene Kariuki, [Irene.Kariuki@unep.org](mailto:Irene.Kariuki@unep.org).